



QUOTE FORM

Quote # _____
 (For Accurate Use Only)

Customer: _____

Proposal # _____
 Quote Request Date: _____
 Jobsite: _____

(Required For Quote)

(Required For Quote)

Customer Contact: _____
 Phone#: _____
 FAX #: _____

ESTIMATED Installation Date: _____

Jobsite Contact: _____
 Phone#: _____
 FAX #: _____

Completion Date: _____

1. NEW CONSTRUCTION? YES NO
 If yes, what trades will be on site?

2. LOADING DOCKS AVAILABLE? YES NO
 If yes, are there any use restrictions?

3. BUILDING ACCESS? Ramp Stairs Elevator
 Stairs. How many flights? _____ Time/use restrictions in elevators? _____

4. PRODUCT TO BE RECEIVED AT SITE? YES NO
 If no, please describe delivery parameters

5. INSTALL DURING NORMAL BUSINESS HOURS? YES NO
 If no, please describe schedule parameters

6. ON-SITE WASTE DISPOSAL AVAILABLE? YES NO
 If no, is AIS to remove? _____

7. PRODUCT MANUFACTURER
 Other: _____

8. PRODUCT DESCRIPTION

(not applicable if specifications are attached)

9. WALL TRACK OR WALL MOUNTS? YES NO
If yes, describe wall conditions

10. IS THERE A PRODUCT STAGING AREA? YES NO

11. IS THERE EXISTING PRODUCT AT SITE? YES NO
If yes, what is to be done with existing product?

OTHER:

12. WILL THERE BE EXCESS PRODUCT AFTER THE PROJECT? YES NO
If yes, what is expected to be done with product?

OTHER:

13. GENERAL INFORMATION (If there are special needs or conditions please describe).

Delays, as a result of but not limited to the following, may cause additional charges and/or extend the project completion date.

- 1. Inadequate controlled parking for loading and unloading of trucks.
- 2. Lack of freight docks and freight elevators.
- 3. Incomplete construction and delays caused by other building trades and their tools or materials.
- 4. Incomplete voice and data cabling at time of furniture installation.
- 5. Inadequate, incomplete or inaccurate panel or component plans.

Quote anticipates normal business hours (Monday thru Friday) unless holiday or otherwise specified.
A.I.S. accepts no responsibility for errors in shipping, product ordering, field measurement or project design.

NOTE: WORKERS WILL BE PAID NOT LESS THAN THE SPECIFIED MINIMUM HOURLY RATE OF WAGE IF THE PROJECT IS SUBJECT TO THE PREVAILING WAGE RATE LAW!

For Accurate Use Only	
Description of Installation Quote Parameters	
<hr/> <hr/> <hr/> <hr/>	
Installation Amount	_____
_____	_____
Authorized Accurate Signature 1	Date (mm/dd/yyyy)

Accepted By _____ Date (mm/dd/yyyy) _____